

## Special Meeting

September 23, 2020

A Special meeting of the Palisades Park Board of Education was held on Wednesday, September 23, 2020 beginning at 5:00 p.m. The meeting was held via video-conferencing.

The Assemblage saluted the Flag.

In attendance: Board Members – Stephanie Jang, Thomas Matarazzo, Jason Kim, Rebekah Lee, John Mattessich, Eun Min, Jeffrey Woo and Timothy Yang. Barnabas Woo is absent.

Dr. Cirillo, Mrs. Spasevski, and Ben Choi, Esq.

### Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, I hereby state that adequate notice of the Special meeting has been provided to the public by written notice dated September 16, 2020. The meeting has been:

- Emailed to all Staff Members
- Communicated with at least one of the Board's official newspapers
- Filed with the Borough Clerk of Palisades Park

### Report of the Superintendent:

IACE (Italian American Conference on Education) awarded the Palisades Park High School a grant in the amount of \$5,000.00. The funds will be used for Italian Language program materials. Thank you to Mrs. Maria DeBlasio.

Notre Dame Interparochial School received a Digital Divide Grant in the amount of \$14,225.00.

Pursuant to N.J.S.A. 18A:7C-7 and 18A:7E-3, high school graduation statistics shall be reported to the Commissioner of Education

no later than September 30<sup>th</sup> of each school year.

The district reported 127 graduates in the Class of 2020.

The number of students graduated under the substitute competency test process was 45.

The number of students graduated under the portfolio appeals process was -0-.

The number of students receiving a high school diploma as a result of meeting alternative requirements for graduation as specified in their IEP's was 5.

Congratulations to the Class of 2020!

On Friday, September 18<sup>th</sup> a "walk-through" of our school buildings was conducted by the Restart Committee. Congratulations to our custodial/maintenance staff for doing a great job in preparing our school buildings for future in-person instruction.

**Report of the Board President:**

Mrs. Jang also congratulated staff members for assisting in the preparation of the proposed October 13<sup>th</sup> in person school opening. The schools are clean, sanitized and PPE is in place. Classroom windows in need of repair have been addressed. Air-filters/purifiers are in place. The administrators, teachers and custodial staff have done a great job!

**Report of the Board Attorney:**

Mr. Choi reported that the Agreement between the Palisades Park Board of Education and Teamsters Local 97, effective July 1, 2020 to June 30, 2025 has been finalized.

PPEA negotiations are ongoing. A fact-finding meeting is scheduled to take place on October 26, 2020 at 10:00 a.m. The meeting will be conducted virtually.

**Committee Reports:**

Finance, Buildings & Grounds, Personnel Resolutions  
Are Attached

**Curriculum:**

Timothy Yang congratulated teachers on doing a great job in adapting curriculum to the virtual learning process.

**Calendar:**

Dr. Matarazzo inquired as to whether "snow days" are necessary? On those days remote learning can proceed.

**Old Business:** None

**New Business:** None

Motion to open the meeting to the public made by J. Mattessich, second by T. Matarazzo, all eyes on roll call. 8 – 0

Cathy Doheny thanked Mrs. Bongard for her leadership during her many years of service to the school district.

Lee Musler, PPEA negotiations chairperson, presented a detailed narrative on the current state of negotiations between the PPEA and the Board of Education.

Since an agreement has not been reached during mediation, negotiations will now enter the "fact finding" stage.

Mr. Musler reported that the date of October 26<sup>th</sup> has been confirmed by the fact finder.

Various faculty members presented concerns/questions related to a variety of subject areas:

- How will students sanitize their school supplies when students return to district
- Will pexi-glass be installed at every teaching station
- How will classrooms be cleaned between classes
- Can teachers get a list of cleaning solutions being used and their contents
- How will the bathrooms be sanitized after each use
- Will a report on ventilation upgrades be released to the staff

Dr. Cirillo responded to all concerns. The district has purchased all the necessary state mandated PPE. The schools are sanitized daily. Wednesdays are "deep cleaning" days. Cleaning solution ingredients will be shared with faculty members. Frequently used areas will be cleaned hourly. All filters in HVAC units will follow state mandated requirements.

Motion to close audience participation by J. Mattessich, second by T. Matarazzo, all ayes on roll call.

Motion to adjourn the meeting by T. Matarazzo, second by J. Woo, all ayes on roll call.

The meeting adjourned at 5:45 p.m.

Diane Montemurro

Palisades Park Board of Education  
Palisades Park, New Jersey

September 23, 2020

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent enters into an Agreement with Bergen County Department of Health Services for the furnishing of health services of a technical and professional nature pursuant to Chapter 226 Laws of 1991 Provision of Nursing Services to Non-public Schools.

Furthermore, the Board of Education shall for the 2020/2021 school year:

- Provide payment for the nonpublic school nurse
- State aid for Notre Dame Primary is \$31,719.00 (327 students X \$97. Per student)
- Reimburse the County in the amount of \$4,925.57 for technical services

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a Joint Transportation Agreement between the Palisades Park BOE and the Cliffside Park BOE for the 2020/2021 transportation of Academy/Vocational students.

- 23 students @ Hackensack Academies
- 14 students @ Teterboro Academies
- 12 students @ Englewood Academies
- 2 students @ Applied Technology (BCC)

**Annual Cost: \$154,800.00**

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement as follows:

Eimy Padron (ECC)

Avila University

“Implementing Culturally Responsive Strategies”

“Teaching Speaking/Listening Skills to ELL Students”

Reimbursement to be made at the end of June 2021

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a “move across the guide” as follows:

Lindsay Adkins (H.S.)

Current: Step ½ BA+15 - \$51,143.00

Adjustment: Step ¾ MA - \$54,008.00

Effective: Upon return from leave

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the September 15, 2020 payroll in the amount \$734,229.10.

**Finance Committee**

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the September 2020 Food Service vouchers in the amount of **\$10,586.64:**

<u>VENDOR</u>	<u>Description of Work/Services</u>	<u>Amount</u>
Hear Construction	Final Payment/Masonry Wall	\$ 6,512.00
Edward Kang	Lunch reimbursement	63.45
Kylie Morel	Lunch reimbursement	54.50
Jay-Hill Repairs	Service @ ECC, LS, HS cafeterias	1,372.00
Nitti's Hood Cleaning	Hood/Duct cleaning @ ECC, LS, HS	1,350.00
Pomptonian, Inc.	Request for expenses – w/e 9/4/20	1,234.69

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator for the month ending 07/31/2020. Furthermore, the Board certifies that in accordance with NJAC 6:20-2A (10e) no major account or fund in the 2020/21 budget has been over-expended and that sufficient funds are available to meet the district's financial obligations. (Report on file in the business office)

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the lease/purchase of the following vehicle:

2020 Ford F-350 4WD Pick-Up Truck  
(With Plow)  
KS State Bank: APR 5.9%  
Amount Financed: \$37,334.00  
5 Payments @ \$8,360.00  
1<sup>st</sup> Payment due upon delivery - \$8,709. Includes underwriting fee.

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following COVID related required maintenance:

M & M Windows & Glass, LLC  
Window maintenance at the H.S., L.S., ECC  
\$16,075.00 – Acct. 4045/11-000-261-420-01

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the transfer of funds in an amount not to exceed \$16,075.00 from maintenance reserve to account #11-000-261-420-01 for the COVID-related required maintenance to school windows.

**Finance Committee**

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an agreement with the parent of 2 special needs students attending schools in the Ridgefield School district for the 2020/21 school year.

Be It Further Resolved, that the parent will provide copies of a current drivers license, vehicle registration, and auto insurance coverage.

Parent will submit a monthly detailed time sheet, approved by the students case manager.

Reimbursement: \$30.00 per diem for each child ( days attended only).

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the Lindbergh School student activities accounts, months ending 02/29/20, 03/31/20/ 04/30/20, 05/31/20 and 06/30/20. (Attached)

13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the High School student activities accounts, months ending 02/29/20, 03/31/20, 04/30/20, 05/31/20, 06/30/20, 07/31/20, 08/31/20. (Attached)

14.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the bill list for the month of September 2020 in the amount of: **\$818,881.48.**

Fund 10 (General/Current Expenses)    \$633,512.50

Fund 20 (Special Revenue)                      \$185,368.98

  \$818,881.48

Introduced by: J. Mattessich

Second by:     J. Kim

Roll call: All ayes 8 - 0

Palisades Park Board of Education  
Palisades Park, New Jersey

September 23, 2020

Report of the Buildings & Grounds Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the New Mercy Church to use the field adjacent to the high school on Sunday, October 18, 2020 for a “kick-ball” event.  
Time: 1:00 – 5:00 p.m.  
20 – 25 people in attendance  
Social distancing/Masks required  
Certificate of Liability Insurance on file in the Board Office
  
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for use of the high school gymnasium on Saturday, December 5, 2020. United Taekwondo Center will be administering a “Black Belt” test for approximately 25 students.  
Time: TBD  
Security Deposit and Certificate of Liability Insurance upon approval.

Introduced by: J. Kim

Second by: T. Matarazzo

Roll call: All ayes 8 - 0

Palisades Park Board of Education  
Palisades Park, New Jersey

September 23, 2020

Report of the Personnel Committee – Dr. Matarazzo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the 2020/2021 Affirmative Action Officers:

Jr/Sr High School – Freddy Nunez  
Lindbergh School – Toni Bongard  
Early Childhood Center – Jillian Romero

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Toni Bongard, Lindbergh School Principal, effective December 31, 2020. (Mrs. Bongard has been with the district since January 2005)
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Jacqueline Warren, High School Science Teacher, effective 11/01/2020.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher appointment:

Shamainie Bugo  
ESL Teacher @ Lindbergh School  
Step 2 BA - \$50,443.00  
Effective: September 1, 2020  
(Salary pending negotiations)

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment for the 2020/2021 school year:

Karla Campos  
Library Aide (District-wide)  
\$100.00 per diem  
Effective: September 8, 2020

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Angie Perez-Garcia (teacher aide) as a Bilingual Translator. Ms. Perez will be paid out of Title III funds - \$20.00 per hour, not to exceed 10 hours per week
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Sub appointment for the 2020/2021 school year:

Amparo Melendez  
Substitute Teacher  
Effective: 10/15/2020



**Personnel Committee**

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment for the 2020/2021 school year:

Sherezada Torres, MSW  
Master of Social Work  
B.S. Psychology  
District Social Worker  
Step 3 MA+15 - \$55,493.00  
Effective: 10/13/2020  
(Salary pending negotiations)

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following SIA (Option II) teachers:

- Lee Musler
- Korrine Sterni
- Jacki Dellosa
- Tom Peccorelli
- Elsa Wajda
- Frank Gaudio
- Michelle Rengifo
- Rich DeCicco
- Joanna Hali

**\$36.00 per hour (As needed)**

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment for the 2020/21 school year:

Katherine Arevalo  
MA – School Psychology  
Montclair University  
Step 1-2 6 yr - \$57,443.00  
Start date: 09/24/2020  
(Salary pending negotiations)

- 11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **attached** list of Co-Curricular Positions for the 2020/2021 school year:

- 12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 2020-2021 Teacher Aides at the ECC, Lindbergh School and the Jr/Sr High School. **(Attached)**

Introduced by: T. Matarazzo

Second by: J. Woo

Roll call: All ayes 8 - 0

**PALISADES PARK SCHOOL DISTRICT**  
**Co-Curricular Positions**  
**2020-2021**

*Please be advised that these positions and each stipend (which may be prorated) are contingent upon implementation and completion of each respective activity.*

**Class Advisor(s)**

7<sup>th</sup> Graf  
8<sup>th</sup> Wajda  
9<sup>th</sup> Hali  
10<sup>th</sup> Turro  
11<sup>th</sup> Cho/Lewris  
12<sup>th</sup> Zavian/Paccione

LS Yearbook Advisor- Doheny/Martini  
HS Yearbook Advisor- Sterni  
HS Newspaper- Perez/Musler  
HS Literary Magazine- TBA

HS Student Council- Retkwa  
LS Student Council- Martini

Treasurer of Student Activities (HS)- Galeazza  
Treasurer of Student Activities (LS)- Engstrom

Cheerleading Coach- DeBlasio

Mu Alpha Theta- A. Youmshakian

Academic Decathlon- Mascolo

Dramatic Arts- Hali

National Honors Society 7-12- Wajda  
Italian National Honors Society- DeBlasio  
Hispanic National Honors Society- Farnese  
Korean National Honors Society- Cho

International Club- Ko

Environmental Club- Biagiotti

Dance Team- Morgese

Trivia Club- A. Youmshakian

Hope Club- Cho

All applicants must submit letter of intent to Dr. Joseph Cirillo, Superintendent of Schools, within five days of this posting.

*The Palisades Park Schools is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status*

**PALISADES PARK PUBLIC SCHOOL DISTRICT**

*Special Services Department*  
410 2nd St, Palisades Park, NJ 07650  
www.palpschools.org



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**2020-2021 Aide Placements**

**Charles R. Smith Early Childhood Center**

Martha Aguilera  
Chrisoula Lakkas  
Martha Baldeon  
Rosa Morel  
Jessie Takeall  
Daysi Rojas  
Jennifer Park  
Desirae Vargas  
Fermina Pena

**Lindbergh Elementary School**

Linda Koutros  
Maleni Tavares  
Martha Barreto  
Kim Tussi  
Serena Frola  
Luvia Osuna  
Marissa Sperlazzo  
Mary Terranova  
Victoria Hernandez  
Lucy Begonja  
Ana Jimenez  
Rosa Sanchez  
Rosamby Gomez  
MaryLynn Maresca  
Mayra Bermeo  
Seon Lee

**Palisades Park Jr./ Sr. High School**

Danny Glavin  
Angie Perez Garcia  
Hasija Bruka

**District Substitute (as needed)**

Ray McGuire

**Out of District Placements**

Mildred Morales (Ridgefield)  
Rosario Dovale (Ridgefield)  
Joanne Mornhineway (Washington South)  
Jessenia Camilo (Ridgefield)  
Diana Rodriguez (Ridgefield)  
Richard McGaw (Ridgefield)  
Tia Szewczyck (Ridgefield)  
Lina Ramirez (Ridgefield)

**Transportation**

Jessie Takeall  
Martha Baldeon  
Maleni Tavares